

## **Hannah Summer Studentship**

Three month summer studentships in the amount of \$5,500 are available to undergraduate students registered in a Canadian university for a closely supervised project in the history of medicine. The funds are provided by Associated Medical Services Inc. The studentship is being administered in partnership with the Canadian Society for the History of Medicine (CSHM) which is responsible for adjudicating the applications.

**Deadline:** Applications must be postmarked by **February 1, 2013**

**Partner:** Canadian Society for the History of Medicine

Downloadable forms available from <http://cshh-schm.ca/students-etudiants/undergraduate/>

### **Purpose**

The Hannah Summer Studentship offers undergraduate students an opportunity to study and learn the techniques of historical research and to encourage future serious study of medical history.

The studentship is being administered in partnership with the Canadian Society for the History of Medicine (CSHM) which is responsible for adjudicating the applications.

### **Eligible Research Topics**

The grants support research in the history of health, disease, or medicine, broadly defined. The research can be from any geographical area or period. It does not need to be a Canadian topic.

The project may form part of an honours thesis, major research paper, or an elective project. The proposed research must have a clearly defined timeline to demonstrate that it is of a size capable of completion during the three-month period of the Studentship.

### **Support Available**

Funding is in the form of a stipend only, to a maximum of \$5,500. The award may be held for a period of three consecutive months during the academic summer recess (May-August).

Payment is made to the institution where the student is registered. Awardees will in turn be paid by the institution in accordance with its distribution policy. These awards are considered to be taxable income by the Canadian government.

Up to FOUR Studentships are available for the upcoming competition.

### **Eligibility**

The applicant must be registered in a recognized undergraduate program at a Canadian university at the time of application. Any full time undergraduate student is eligible to apply provided the proposed project and supervisor meet the criteria outlined above. Medical students are welcome to apply.

Awards are normally tenable only at the universities in Canada.

**Deadline**

Applications must be received at the office of the secretary-Treasurer of the CSHM by February 1. Where the deadline falls on a weekend, applications will be accepted on the following business day (normally Monday).

Applications which do not follow the formatting guidelines will be deemed ineligible.

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**Instructions for Completing Application**

The complete application for a Hannah Studentship consists of the sections listed in order below. The Application Form and Candidate's Statement are pre-printed; all other sections require the information on attached sheets and formatted as described below.

**Application Form (pre-printed page)**

One copy of the application form must have all original signatures.

Agreement to assume the administrative responsibility for the Studentship, if it is awarded, is indicated by the signature of the university where the applicant is registered. The designated representative of the university office which administers student awards must sign the application. This may be the office of research administration or student awards for example.

Institutional signatures also indicate compliance with the AMS policy that overhead costs, university, or other institutional administrative costs may not be paid out of AMS grant funds.

**Project abstract.**

Provide a brief description (no more than 150 words) in non-technical language outlining the nature of the proposed project and its relevance to the history of medicine.

**Project Proposal (maximum 3 pages)**

State the main research question, its connection to the relevant literature, and how you intend to undertake the project (methodology, location of sources, time lines, etc.). Provide some brief biographical information to attest to your suitability to undertake this project. This information may include a listing of relevant university courses, personal experience, or interests that are relevant for this project, along with proficiency in other languages if necessary.

**Supervisor Assessment**

Supervisor should provide a brief assessment of the project's feasibility, the student's suitability, and a commitment to oversee the project. This letter should be sent confidentially separate from the application package.

**Supervisor CV (maximum 3 pages)**

This condensed CV will provide the committee with information pertaining to the supervisor's familiarity with the research topic including research activities most relevant to the proposed research project.

**Referee**

A referee letter addressing the applicant's academic background and promise should be sent directly to the CSHM Secretary-Treasurer by the deadline. The referee must be familiar with the candidate's

education achievements, with particular reference to history of medicine. The referee cannot be the intended supervisor.

### **Transcripts**

Include one official undergraduate transcript, sent separately (confidentially). Students registered in the first year of an undergraduate program, where a university transcript may not give sufficient information, should include previous academic certificates.

### **Statement of other funding sources**

Attach a statement that details other support held or applied for by the applicant, with agency names, dates and value of awards and degree of overlap with the AMS application.

### **Ethics Clearance**

All projects involving the use of human subjects must receive ethics clearance by the Research Ethics Board of the home university of either the student or the supervisor. If ethics clearance has been received prior to submitting the proposal, please submit a copy of the ethics clearance certificate with the proposal. If ethics clearance has not yet been received, funds will not be released until proof of clearance has been obtained and submitted to the CSHM

If you determine that ethics clearance is not necessary, please include a brief statement explaining your reasoning.

In signing the AMS application form, applicants are committing themselves to act in accordance with the following statement when working with research subjects:

“I give my assurance that the human rights and personal dignity of all research subjects will be rigorously safeguarded and that no written or oral communications with research subjects will contain language that they may reasonably construe as offers of clinical or other assistance that I or my staff are not in a position, and willing, to offer.”

### **Application format**

All pages must be typewritten, using 8-1/2 x 11 inch white paper with margins of 1 inch on all four sides. Print on one side of the paper only. Minimum acceptable font size is 12. No condensed type or spacing. Pages must be numbered sequentially, with the applicant's name appearing at the top right corner of every page. The page number and applicant name may be outside of the 1" margin requirement, but no further than 1/2" from the edge of the page.

### **Copies**

Six copies (6) of the complete application are to be sent to the CSHM Vice President (address below). One copy should have all original signatures. Please use either a single staple or large spring clip to contain each application copy.

### **Language**

The working language of the AMS office is English. However, AMS invites those persons wishing to submit applications in French to do so, with the knowledge that their applications will be reviewed by bilingual evaluators assigned to each AMS adjudication committee. This AMS policy ensures that applications submitted in either of Canada's official languages are judged fairly.

### **Publication and Acknowledgement**

There are no restrictions on publications. However, acknowledgement of support from AMS and the CSHM shall appear on any publication arising from this award. Use of the following descriptor is encouraged:

Associated Medical Services Inc. (AMS) was established in 1936 by Dr. Jason Hannah as a pioneer prepaid not-for-profit health care organization in Ontario. With the advent of Medicare AMS became a charitable organization supporting innovations in academic medicine and health services, specifically the history of medicine and health care, as well as innovations in health professional education and bioethics.

AMS may reproduce, at its discretion, the title and/or excerpts (up to approximately 100 words) of the research report and/or original application for information or promotional purposes only.

### **Final Report Requirement**

Successful candidates will be required to submit a Final Report at termination of the Studentship. This Report will address the activities undertaken during the course of the award and will include a copy of the research paper or other research outcome. The report should be submitted to AMS with a copy to the CSHM.

### **Checklist**

Have you:

- .. Signed and dated the application?
- .. Included the signatures from the sponsoring agency agreeing to administer the funds if awarded?
- .. Included current transcripts?
- .. Ensured referees send their letters directly to the Vice President of CSHM for arrival by the deadline?
- .. Included all the material in the appropriate order?
- .. Made sufficient copies of all materials?
- .. Kept an additional complete copy for your files?

### **Correspondence and Questions:**

Please address all correspondence or questions about this application to:

Dr. James Moran  
Department of History  
University of Prince Edward Island  
550 University Ave, Charlottetown  
PE, Canada C1A 4P3

Ph: (902 566 0765)

Email: jmoran@upei.ca